

## Library Hours of Service

Library Hours of operation and holiday closings are determined by the Library Board. They are posted at the Library's main entrance and its website. The Library will close once a year to the public on a Friday for in-service staff development training. Advance notice to the public of the specific date will be posted at least two weeks in advance.

The last sign up for public computer usage is fifteen minutes prior to the stated closing time of the Library. All computer work, including printing, must be completed prior to the stated closing time.

Notices about any weather related or emergency closures will be posted at the Library's main entrance, its social media accounts, website, and by recorded message on the phone system. Emergency closing is the responsibility of the Director, or his/her designee in the absence of the Director.

Revised and adopted April 8, 2017