

Approved Minutes

Lindenhurst Memorial Library Board of Trustees

A regularly scheduled meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on Thursday, May 17, 2018 in the library's small meeting room. Present were Trustees Jane Dietz, Diana Coyne, and Annette DeLuca. Also present was Library Director Lisa Kropp. Absent with notice was Trustee Bob Shetty.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 11:03 a.m.

Upon a motion by Mrs. DeLuca, seconded by Mrs. Coyne, the agenda was adopted as presented by a vote of 3-0.

Upon a motion by Mrs. DeLuca, seconded by Mrs. Coyne, the minutes of the April 25, 2018 board meeting were approved 3-0.

Mr. Joe Rettig and Mr. Fred Seeba from the firm BBS presented a facilities study to the Board. A copy is attached to the original minutes.

Trustee Lori-Ann Novello entered the meeting at 11:28 am.

Mr. Rettig and Mr. Seeba left the meeting at 12:30 pm. The Board thanked them for the informative presentation.

Upon a motion by Mrs. DeLuca, seconded by Mrs. Novello, the Treasurer's report, budget report, warrants and cash flow were accepted by a 4-0 vote.

The Board received updates from the following standing committees:

Budget and Finance committee: no report

Infrastructure committee: reported on the necessary repair to the stage in the Annex backyard due to water damage. Due to the heavy usage of the backyard stage for spring, summer, and fall programs, it was recommended that the stage be repaired before the start of summer programming.

Upon a motion by Mrs. Coyne, seconded by Mrs. Novello, repairs to the stage at a cost not to exceed \$15,000 were approved 4-0.

Personnel committee: Mrs. DeLuca shared that a meeting has been scheduled for May 21 to begin contract negotiations. She noted that the current collective bargaining agreement expires on June 30, 2018.

Policy Committee: Mrs. Dietz shared the Filming and Photography policy with the board for discussion and vote. The Board agreed to table discussion on the revision to By-laws and the staff email policy, and on a new 3-D printer policy, until next month.

Upon a motion made by Mrs. Novello, seconded by Mrs. DeLuca, the Filming and Photography Policy was approved by a vote of 4-0.

Strategic Planning Committee: The committee asked that Mrs. Kropp share the 2013 strategic report with all board members for their review and comments in June.

Mrs. Kropp presented her report to the Board. A copy of the report is attached to the original of these minutes.

Mrs. Kropp reported on behalf of the Friends of LML that membership currently stands at 72 members. The slate of nominations for the Friends' Board being voted on at their May 22 meeting includes:

President – Katie Grover
Vice President – Karen Paradiso
Secretary – Melody Murphy
Treasurer – Joe Castillo

The Garage/Vendor Sale sponsored by the Friends has been moved from June to September 8, 2018 due to the repairs needed to the stage, and to allow for the formalization of the Friends' Board of Directors.

Under unfinished business, Mrs. Kropp noted that the Interact Club would be hosting a car wash fundraiser on Saturday, May 19 at Lindenhurst Middle School to benefit their Library beautification project. She is meeting with the owner of the Little Flower Shop on May 29 to discuss plantings.

Upon a motion by Mrs. Coyne, seconded by Mrs. Novello, the Board entered executive session at 1:20 pm to discuss a former employee by a vote of 4-0.

Upon a motion by Mrs. DeLuca, seconded by Mrs. Coyne, the Board exited executive session at 1:34 pm.

Under new business, Mrs. Coyne asked if the Library could have a banner made for future Memorial Day parades to honor Lindenhurst's veterans as they march by the Library in the annual parade.

There being no further business, upon a recommendation by Mrs. Coyne, seconded by Mrs. DeLuca, the meeting was adjourned at 1:40 pm by a vote of 4-0.

Future Board Meeting dates: Wednesday, June 20 at 11:00 am. The annual re-organization meeting will be July 11 at 10:30 am, followed immediately by the regular Board Meeting for the month.

Lisa Kropp, Recorder

Antoinette DeLuca, Secretary
