

MINUTES

Lindenhurst Memorial Library

Board of Trustees

A regular meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, April 22, 2016, at 9:30 a.m.**, in the library's conference room. Present were Jane Dietz, Antoinette Deluca, Diana Coyne, Bob Shetty and Garry Biggs. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

Mrs. Dietz, in her capacity as chairperson, stated that a quorum was present and called the meeting to order at 9:30 a.m.

The Board presented Nicholas Gleason with a certificate of appreciation for volunteer work in facilitating the Library's Minecraft Club.

Upon a motion by Mrs. Coyne, which was seconded by Mrs. DeLuca, and carried by a vote of 5-0, the agenda was adopted as presented.

Upon a motion by Mrs. Deluca, which was seconded by Mrs. Coyne, and carried by a vote of 5-0, the minutes of the meeting held on March 26, 2016, were approved as presented.

Upon a motion by Mr. Biggs, which was seconded by Mrs. Deluca, and carried by a vote of 5-0, the Treasurer's Report was approved as presented.

The Board entered executive session at 10:00 a.m. to discuss matters pertaining the appointment and promotion of certain persons. The Board re-entered open session at 10:15 a.m.

Mr. Ward presented his report which included the following personnel recommendations, approved upon a motion by Mrs. Coyne, seconded by Mr. Shetty, by a 5-0 vote:

- The promotion of Janine Kober to Librarian II, effective July 1, 2016, with a probationary period of 12 weeks, at a salary of \$76,773.
- The promotion of Monika Rostkowski to Librarian II, effective July 1, 2016, with a probationary period of 12 weeks, at a salary of \$53,471.
- The promotion of Rosalia Milan to Librarian II, effective July 1, 2016, with a probationary period of 12 weeks, at a salary of \$53,471.
- The provisional appointment of Crain Pullen to Technical Coordinator I, effective July 1, at a salary of \$70,504.

Mrs. Kropp presented her report, which included information regarding new STEM programs, outreach, and readers' advisory.

There a discussion about installing a gate in the new parking lot suggested by Supt. Giordano. The Board confirmed that such a gate would be a safety hazard.

Mrs. Coyne reported on her attendance at the Public Library Associations Conference in Denver. She mentioned a few of the most interesting programs she attended. Mrs. Coyne also said she would provide a detailed written report.

On the recommendation of the Policy Committee, Mrs. Deluca offered a motion to adopt the substitute Bylaws presented by the Committee, which was seconded by Mr. Biggs, and approved by vote of 5-0.

Mr. Biggs left the meeting.

On the recommendation of the Library Director, and a lengthy discussion, Mrs. Deluca offered a motion to send a request for qualification to library architects, which was seconded by Mrs. Coyne, and approved by a vote of Mrs. Dietz, AYE; Mrs. Deluca, AYE; Mrs. Coyne; AYE; and Mr. Shetty, NAY. Mr. Shetty explained that he is not opposed to a library building project *per se*. However, he feels that engaging an architect is premature at this point.

The Board discussed the experience since last month with the vending machines in the lobby. The Board agreed to extend the trial period another three months.

The meeting adjourned at 12:24 p.m.

Peter Ward, Recorder

Antoinette Deluca, Secretary