

# MINUTES

## Lindenhurst Memorial Library Board of Trustees

A regular meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, February 27, 2016, at 9:30 a.m.**, in the library's conference room. Present were Jane Dietz, Bob Shetty, Antoinette DeLuca and Garry Biggs. Diana Coyne was absent with notice. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

Mrs. Dietz, in her capacity as chairperson, stated that a quorum was present and called the meeting to order at 9:30 a.m.

Upon a motion by Mrs. DeLuca, which was seconded by Mr. Biggs, and carried by a vote of 4-0, the agenda was adopted as presented.

Upon a motion by Mr. Biggs, which was seconded by Mrs. DeLuca, and carried by a vote of 4-0, the minutes of the meeting held on January 23, 2016, were approved as presented.

Mr. Ward presented a draft budget for 2016-2017, which was discussed. Mr. Ward said the proposed budget had no increase in library taxes. Mr. Shetty asked about the allocation of money among the budget lines, especially the decrease in the line for books. Mrs. Kropp explained that book circulation was down and the Library could better use the money for programming. Mr. Ward said that the proposed budget also has a new line for library technology: scanners, printers, phone chargers, etc. Upon a motion by Mr. Shetty, which was seconded by Mrs. DeLuca, and carried by a vote of 4-0, the proposed budget was approved as presented.

On the recommendation of the Library Director, and upon a motion by Mr. Biggs, which was seconded by Mr. Shetty, and carried by a vote of 4-0, the promotion of Janet Batson to Principal Library Clerk, effective February 29, 2016, to fill the vacancy created by the retirement of Marcella Illuminato, subject to a twelve-probationary period, at a salary to be determined in accordance with the current collective bargaining agreement, was approved.

On the recommendation of the Library Director, and upon a motion by Mr. Shetty, which was seconded by Mr. Biggs, and carried by a vote of 4-0, the 2015 Annual Report was approved. Mr. Shetty suggested that the Performance Review Committee review the annual report in the future before it is presented to the Board.

On the recommendation of the Library Director, and upon a motion by Mr. Shetty, which was seconded by Mr. Biggs, and carried by a vote of 4-0, security cameras and other incidental equipment were approved for purchase at a cost not to exceed \$20,000.

Upon a motion by Mrs. DeLuca, which was seconded by Mr. Biggs, and carried by a vote of 4-0, the Treasurer's report was accepted and the warrants approved for payment.

Mrs. Kropp reported on the outreach visits by Amanda Lotito to the Lindenhurst Middle School library, the new people counter, her meeting with Lindenhurst Community Cares, the new collection of e-books, and progress on the rendering of improvements to the children's room. She also presented a copy of the library newsletter insert in the South Bay Neighbor.

Mrs. Dietz and Mr. Ward talked about their meeting with Dan Giordano, Lindenhurst school district superintendent. Mrs. Dietz said it was good to have an opportunity to talk to Mr. Giordano about how the Library and school district can

cooperate even more in the future. There was a short discussion about Mr. Giordano's request that a gate be installed along the back of our overflow parking lot.

After some discussion, Mr. Biggs and Mrs. DeLuca agreed that the way the Policy Committee is amending the bylaws is appropriate.

Mrs. Kropp presented library logos designed by Lynn Coffey, a library page, as part of her graphic design coursework. The sense of the meeting was that Lynn did commendable work but that the designs need some changes.

Mr. Shetty mentioned the library survey; he suggested that the results of future surveys be reviewed by the Performance Review Committee.

Mr. Biggs informed the meeting that he's decided not to run for re-election.

Mrs. Dietz mentioned the vision statements presented at the last meeting.

Mr. Shetty suggested that the Library offer tax support, have a fine amnesty more than once a year, and present programs about 3D printers and drones. Mr. Biggs recommended the Library consider a program about virtual reality goggles.

Mrs. Dietz suggested sending letters of commendation and thanks to Sarah Fiorenzo for her work on the newsletter and to the Torres family for the donation of the bearded lizards. She also suggested that hard-copies of the agenda, minutes, and director's report be available to trustees to pick-up at the library before a board meeting.

Mr. Shetty requested a hard copy of the annual report.

The meeting adjourned at 12:30 p.m.

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Peter Ward, Recorder

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Antoinette Deluca, Secretary