

MINUTES

Lindenhurst Memorial Library

Board of Trustees

A regular meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, June 18, 2016, at 9:30 a.m.**, in the library's conference room. Present were Jane Dietz, Antoinette DeLuca, Diana Coyne (arrived after the vote on the Treasurer's Report), Bob Shetty and Garry Biggs. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

Mrs. Dietz, in her capacity as chairperson, stated that a quorum was present and called the meeting to order at 9:30 a.m.

Upon a motion by Mrs. DeLuca, which was seconded by Mr. Shetty, and carried by a vote of 4-0, the agenda was adopted as presented.

Upon a motion by Mrs. DeLuca, which was seconded by Mr. Biggs, and carried by a vote of 4-0, the minutes of the meeting held on March 26, 2016, were approved as presented.

Upon a motion by Mrs. DeLuca, which was seconded by Mr. Shetty, and carried by a vote of 4-0, the Treasurer's Report was approved as presented. Mr. Shetty said that he thought there were more checks than usual. Mr. Ward explained that it is not uncommon for more at the end of the fiscal year because of encumbrances paid.

Mr. Ward discussed the potential development of statewide and regional library consortiums for the purchase and distribution of e-books.

Mrs. Kropp's report included information about her attendance at a readers' advisory conference, our 3M e-book collection, staffing in the circulation department, a new performance evaluation form, LML's partnership with Lindy Cares in presenting a program about the mental health of teens, and the visits to other libraries along with Mrs. Dietz, Mr. Shetty, and Mr. Ward.

Annual committee reports were presented and are attached to the original of these minutes.

Mrs. Coyne suggested that LML hold a garage sale. Mr. Ward said that, after talking with library counsel and other libraries, that a garage sale is very feasible and would begin planning one. There followed a general discussion about establishing a library endowment fund, windows on the south side of the library building, the future of the library annex, and a new five-year maintenance plan.

Upon a motion by Mr. Shetty, which was seconded by Mrs. DeLuca, and carried by a vote of 5-0, a Code of Conduct policy was approved as amended. Mrs. Coyne suggested change the title of the policy from "Patron Behavior" to "Code of Conduct," which was adopted by unanimous consent.

Mrs. Coyne opened a discussion about the use of the conference room by the Scrabble players. The discussion touched on the difference between a library-sponsored program and meeting room use by outside groups, the length of time a group may have a meeting room, and if it is a conflict of interest for a trustee also to be a member of a group requesting the use of a meeting room. Mrs. DeLuca said that, according to Jerry Nichols, her facilitation of the Scrabble group was proper in all aspects of the matter. The library board recognized that library-sponsored programs take precedence meeting by outside groups.

By a vote of 5-0, the library board approved the use of the side yard of the annex by the Girl Scouts.

By unanimous consent, the library board adopted a resolution thanking Mr. Biggs for his 22 years of service as a library trustee. Mr. Biggs declined to run for re-election. The resolution is attached to the original of these minutes.

The meeting adjourned at 12:09 p.m.

Peter Ward, Recorder

Antoinette DeLuca, Secretary