

APPROVED MINUTES

Lindenhurst Memorial Library Board of Trustees

A regular meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on Wednesday, July 11, 2018, at 11:00 a.m., in the library's conference room.

Present were Jane Dietz, Antoinette DeLuca, Gabrielle Giacomazzo, Bob Shetty and Lori-Ann Novello. Library Director Lisa Kropp was also present, along with Library Counsel Kevin Seaman, Library Treasurer Matthew Barnes, and Principal Library Clerk Craig Brown.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 10:44 a.m.

Upon a motion by Mrs. DeLuca, seconded by Mr. Shetty, the agenda was adopted as presented by a 5-0 vote.

A motion to approve the prior meeting minutes was made by Mr. Shetty, seconded by Mrs. DeLuca and approved by a 5-0 vote.

Upon a motion by Mrs. DeLuca, seconded by Mr. Shetty, the Board moved into executive session at 11:03 am to discuss contract negotiations and confidential/management employee compensation, by a vote of 5-0.

Upon a motion by Mrs. DeLuca, seconded by Mr. Shetty, the Board exited executive session at 12:14 pm by a vote of 5-0.

Upon a motion by Mrs. DeLuca, seconded by Mr. Shetty, the Board voted to ratify the MOA between the Lindenhurst Memorial Library and CSEA Local 1000, AFSCME, AFL-CIO Library Unit by a 5-0 vote.

Upon a motion by Mrs. DeLuca, seconded by Mrs. Novello, the Board voted to accept the recommended salaries for management/confidential employees as presented by the Library Director beginning July 1, 2018 by a vote of 5-0:

Principal Library Clerk Craig Brown \$50,614

Senior Account Clerk Melissa Negrin \$45,630

Youth Services and Family Engagement Coordinator Andrea Malchiodi \$88,000

Board President Jane Dietz authorized a contract amendment for Library Director Lisa Kropp providing for a salary of \$120,000

Director Kropp noted that the Library sent out thank you notes to the Interact Club of Lindenhurst and to The Little Flower Shop for their donations of plants, two planters, and the time it took to plant the materials at the Library.

Upon a motion by Mr. Shetty, seconded by Mrs. DeLuca, the Treasurer's report, budget report, warrants and cash flow were accepted by a 5-0 vote.

The Board received updates from the following standing committees:

Budget and Finance committee: Outgoing Chair Bob Shetty gave a brief end of year report.

Infrastructure committee: Chair Lori Novello deferred to the Director's report.

Personnel committee: Chair Antoinette DeLuca gave an end of year report.

Policy Committee: Chair Jane Dietz gave an end of year report that included discussion on two policies and a revision to the by-laws.

Upon a motion by Mrs. Novello, seconded by Mrs. DeLuca, the revisions to the Lindenhurst Memorial Library By-laws were accepted by a 5-0 vote.

Upon a motion by Mrs. Novello, seconded by Mrs. DeLuca, the revisions to the staff email policy and the new 3-D Printer policy were approved by a 5-0 vote.

Strategic Planning Committee: no report.

Mrs. Kropp presented her report to the Board. A copy of the report is attached to the original of these minutes.

There was no report from the Friends of the Lindenhurst Memorial Library

There was no unfinished business to discuss.

Under new business, Director Kropp asked the Board to vote on the Town of Babylon Trustee for the SCLS Board. Ballots were passed out and collected to send to SCLS.

Trustee Bob Shetty left the meeting at 1:00 pm.

There being no further business, upon a recommendation by Ms. Giacomazzo, seconded by Mrs. DeLuca, the meeting was adjourned at 1:20 pm by a vote of 4-0.

Future Board Meeting dates: September 19, October 17, November 15, and December 19 at 11:00 am.

Lisa Kropp, Recorder

Antoinette Deluca, Secretary
