

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees

The annual reorganization meeting of the Board of Trustees of the Lindenhurst Memorial Library was held on Wednesday, July 11, 2018 at 10:30 am in the library's small meeting room. Present were Jane Dietz, Antoinette DeLuca, Lori Ann Novello, Bob Shetty and Gabrielle Giacomazzo. Also present were Library Counsel Kevin Seaman, Treasurer Matthew Barnes, Library Director Lisa Kropp, and Principal Library Clerk Craig Brown, along with two members of the public.

The meeting was called to order by Mrs. Dietz at 10:30 am.

Kevin Seaman administered the oath of office to Ms. Giacomazzo.

Kevin Seaman administered the oath of office to library director Lisa Kropp.

Mrs. Dietz was nominated by Mrs. DeLuca for President, seconded by Mrs. Novello. Mrs. Dietz was elected President by a vote of 5-0.

Mrs. Novello was nominated by Mrs. DeLuca for Vice-President, seconded by Mr. Shetty. Mrs. Novello was elected Vice-President by a vote of 5-0.

Mrs. DeLuca was nominated by Mrs. Novello for Secretary, seconded by Mr. Shetty. Mrs. DeLuca was elected Secretary by a vote of 5-0.

The following Board Committees were appointed by Mrs. Dietz:

Finance: Mrs. Dietz and Mrs. DeLuca
Infrastructure: Mrs. Novello and Mrs. Dietz
Personnel: Mrs. DeLuca and Ms. Giacomazzo
Policy: Ms. Giacomazzo and Mr. Shetty
Strategic Review: Mr. Shetty and Mrs. Novello

The following appointments were approved by a vote of 5-0 on a motion made by Mrs. DeLuca, seconded by Mr. Shetty:

Library Attorney – Kevin Seaman at an annual retainer of \$25,000
Auditor – Baldessari & Coster at an annual retainer of \$9,050
Treasurer – Matthew Barnes at a fee of \$270 per month
Custodian of Petty Cash – Lisa Kropp
Payroll Certification – Lisa Kropp
Records Access Officer – Lisa Kropp
Wire Transfers – Lisa Kropp

The following banks were designated as depositories by a vote of 5-0 on a motion made by Mrs. DeLuca, seconded by Ms. Giacomazzo:

1. JP Morgan Chase Bank
2. Capital One
3. TD Bank

4. HSBC
5. First National Bank of Long Island

The following were designated as official newspapers by a vote of 5-0 on a motion made by Mrs. DeLuca, seconded by Ms. Giacomazzo:

1. Neighbor Newspapers
2. Babylon Beacon
3. Newsday

The reorganization meeting adjourned at 10:38 am.

Lisa Kropp, Recorder

Antoinette DeLuca, Secretary
