



Approved Board Meeting Minutes: April 17, 2023

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Courtney Bynoe, Trustee
Lisa Kropp, Library Director
Noel Reich, Information Services Librarian

Board President Jane Dietz called the meeting to order at 7:04 PM.

Motion to adopt the agenda (Giacomazzo/St. John) 5-0.

Motion to adopt the prior meeting minutes as corrected (Novello/Giacomazzo) 5-0.

There was no public expression.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Information Services Librarian and ALA Emerging Leader Noel Reich gave a presentation on her ALA cohort's work regarding creating a toolkit for educating library workers on the roles of library trustees and advocacy efforts. The Board thanked her for the interesting presentation, and commended her leadership as an emerging leader of ALA.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Novello/Giacomazzo) 5-0.

The Director gave her report to the Board; a copy of which is included in the original meeting packet. She gave updates on the staff wellness committee, some recently announced retirements, resignations, and new additions, as well as discussing the upcoming sustainability fair and local author event this summer.

Budget and Finance Committee:

Motion to certify the results of the 2023-24 budget vote and trustee election held on April 11, 2023 with 131 yes votes and 56 no votes, and Trustee Giacomazzo re-elected to a five-year term of office. (St. John/Bynoe) 5-0.

Motion to move \$10,000 from book line to general supplies (St. John/Giacomazzo) 5-0.

Infrastructure Committee:

The Director gave an update on the courtyard mural project and work at the annex building. The Infrastructure Committee will meet in person the first week of May to discuss interior work at the annex building.

Personnel Committee:

The Board approved the creation of a MOA to change the hourly rate of pay for a part-time guard from \$20.00 per hour to \$23.00 per hour. (Bynoe/Novello) 5-0.

Motion to approve Marisa Crowley as a part-time Librarian III, management/confidential employee at a rate of pay of \$40.00 per hour, not to exceed 17.5 hours a week per civil service guidelines. (St. John/Giacomazzo) 5-0.

Policy Committee:

Motion to approve the revisions to the Public Behavior Policy (Giacomazzo/Bynoe) 5-0.

Strategic Planning Committee:

The Director will email the committee meeting dates for early May as the work of the focus groups moves forward to create our next strategic plan for July 2023- June 2026.

Unfinished Business:

The Director and Assistant Director are working to finalize a sketch of the courtyard mural with artist Andaluz, for a start day sometime in the beginning of May.

New Business:

The Director shared an insurance claim sent to the Library Board of Trustees from an incident that occurred in January 2023. The Library's insurance company, Utica, is handling the claim.

Future board meeting dates for the 2023-24 fiscal year will be as follows:

Mondays, July 17, August 21, September 18 and October 23 at 7:00 pm
Saturdays, November 18, December 16, January 20, February 17 and March 16 at 9:00 am
Mondays, April 22, May 20 and June 17 at 7:00 pm

With no public expression or remaining business to conduct, a motion to adjourn the meeting was made at 8:43 pm (Giacomazzo/St. John) 5-0.

Next meeting: Monday, May 22 at 7:00 PM

Lisa Kropp, note taker

Kenneth St. John, Board Secretary