



Draft Board of Trustees Meeting Minutes: Saturday, March 16, 2024 at 9:30 am

Present:

Jane Dietz, President

Gabrielle Giacomazzo, Vice-President

Kenneth St. John, Secretary

Lori-Ann Novello, Trustee

Courtney Bynoe, Trustee

Lisa Kropp, Library Director

Caitlin Sempowich, Assistant Director

Guests: Andrew Martingale, Library Attorney and a member of the public

Board President Jane Dietz called the meeting to order at 9:30 AM.

Motion to adopt the agenda (Giacomazzo /Bynoe) 5-0.

Motion to adopt the prior meeting minutes (St. John/Giacomazzo) 5-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to enter into executive session at 9:32 AM to discuss pending arbitration, and personnel matters dealing with specific employee(s) (Bynoe/Giacomazzo) 5-0.

Motion to exit executive session at 10:05 AM (Giacomazzo/St. John) 5-0.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Bynoe/ Giacomazzo) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN): Kathleen Busch returned a petition for the open board of trustees seat. Trustee Kenneth St. John indicated that he is not running for re-election due to personal reasons. The Board thanked him for his strong efforts on behalf of the Lindenhurst community.

Infrastructure Committee (LN/JD): The committee met on March 7 to review the work at the Annex and the Backyard.

Personnel Committee (KSJ/GG): Motion to approve attendance at the Long Island Library Conference for five employees and one trustee at a cost not to exceed \$500 (Giacomazzo/Novello) 5-0.

Motion to approve the resignation of part-time library clerk Skylar Mahoney (Novello/St. John) 5-0.

Policy Committee (JD/KSJ):

Motion to approve the Adult Volunteers policy (Bynoe/Giacomazzo) 5-0.

Motion to approve the revised Anti-Nepotism and Access to Public Records policies (St. John/Giacomazzo) 5-0.

Strategic Planning Committee (GG/CB):

Unfinished Business: Lisa and Caitlin are working on information regarding the antique books.

New Business:

Motion to approve the 2023 New York State Annual Report (Giacomazzo/Bynoe) 5-0.

Public Expression: A member of the public commended the customer service skills of our staff, and shared some suggestions regarding a local citizenship class at the library, the Friends of the Library, and the fish tank.

With no further business to discuss, the meeting adjourned at 11:06 AM (Bynoe/St. John) 5-0.

Next meeting: Tuesday, April 16 at 7:00 PM

Lisa Kropp, note taker

Kenneth St. John, Board Secretary