



**Approved Board of Trustees Meeting Minutes:
January 27, 2024 at 9:30 am**

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Lisa Kropp, Library Director
Melissa Negrin, Principal Account Clerk
Ted Schломann from Baldessari and Coster Auditing Firm

Board President Jane Dietz called the meeting to order at 9:31 AM.

Motion to adopt the agenda (Giacomazzo /St. John) 5-0.

Motion to adopt the prior meeting minutes (Bynoe/ Giacomazzo) 5-0.

Ted Scholmann presented the 2022-2023 fiscal year audit to the Board of Trustees. He stated that the Library is in strong financial shape and is following correct accounting policies and procedures.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (St. John /Giacomazzo) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN):

Motion to adopt the draft of the 2024-25 fiscal year budget and the accompanying legal notice (Novello/Giacomazzo) 5-0.

Infrastructure Committee (LN/JD):

Motion to approve two quotes from Waldners Furniture for \$47,373.86 and \$3,268.72 out of committed funds for Annex furniture and the Wellwood Room (St. John/Novello) 5-0.

Personnel Committee (KSJ/GG):

Motion to enter executive session at 11:23 am to discuss a specific employee, and a patron incident (St. John/Giacomazzo) 5-0.

Motion to exit executive session at 12:02 pm (Giacomazzo/St. John) 5-0.

Motion to approve a \$1,000 increase in salary for employee Noel Reich as the Passport Acceptance Facility Coordinator (St. John/Giacomazzo) 5-0.

Motion to approve the appointment of part-time library assistant Sam Connelly at \$23.58 per hour per civil service guidelines (Novello/Giacomazzo) 5-0.

Motion to approve payment of previously withheld first week of pay per personnel chart "A" on the second February payroll cycle (Giacomazzo/Bynoe) 5-0.

Policy Committee (JD/KSJ):

Strategic Planning Committee (GG/CB):

Unfinished Business:

New Business:

Motion to deny the donation of a nativity set to the Library (Bynoe/St. John) 4-1. (nay, Novello)

Motion to allow a collection box to collect new packages of underwear for a Cub Scout project for the month of February (Bynoe/Giacomazzo) 5-0.

The April board meeting date will be April 16 at 7:00 pm, instead of April 22.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 12:33 AM (Giacomazzo /Bynoe) 5-0.

Next meeting: Saturday, February 17 at 9:30 AM



Lisa Kropp, note taker



Kenneth St. John, Board Secretary