



**Meeting Minutes of the Board of Trustees  
Reorganization Meeting: Monday, July 14 at 6:30 PM, Breslau Room.**

**Present:**

Jane Dietz, President  
Gabrielle Giacomazzo, Vice-President  
Courtney Bynoe, Secretary  
Lori Novello, Trustee  
Kathleen Busch, Trustee  
Lisa Kropp, Library Director  
Caitlin Sempowich, Assistant Director

The meeting was called to order at 6:30 PM by Board President Jane Dietz.

The oath of office was administered to Library Director, Lisa Kropp, and Trustee Jane Dietz.

Motion by Jane Dietz to nominate Gabrielle Giacomazzo for Board President, seconded by Kathleen Busch. With no further nominations, the motion passed 5-0.

Motion by Gabrielle Giacomazzo to nominate Jane Dietz for Board Vice-President, seconded by Courtney Bynoe. With no further nominations, the motion passed 5-0.

Motion by Gabrielle Giacomazzo to nominate Courtney Bynoe for Board Secretary, seconded by Jane Dietz. With no further nominations, the motion passed 5-0.

Board President Giacomazzo made the following committee appointments:

**Finance** (reviews and comments on budget and treasurer reports) **Novello/Giacomazzo**  
**Infrastructure** (reviews and comments on building and technology matters) **Dietz/Bynoe**  
**Personnel** (reviews and comments on hiring and compensation of staff) **Giacomazzo/Busch**  
**Policy** (reviews and comments on revised and new policies) **Bynoe/Novello**  
**Strategic Planning** (assists with creation and implementation of library's strategic plan)  
**Busch/Dietz**

Motion to appoint Andrew K. Martingale as the Attorney to the Board of Trustees, at a rate of \$260 per hour (Dietz/Bynoe) 5-0.

Motion to appoint Matthew Barnes as the Treasurer for the Lindenhurst Memorial Library, at a rate of \$350 per month (Bynoe/Busch) 5-0.

Motion to appoint Director Lisa Kropp as the custodian of petty cash, payroll certification, and wire transfers (Dietz/Bynoe) 5-0.

Motion to approve the following designated banks for the Lindenhurst Memorial Library: Connect One, TD Bank, Webster Bank, Capital One, JP Morgan Chase (Bynoe/Busch) 5-0.

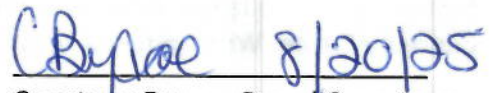
Motion to appoint the following as the official newspapers for the Board of Trustees: Long Island Business News, Babylon Beacon, Newsday (Busch/Novello) 5-0.

The Board of Trustees, Library Director, and Assistant Library Director reviewed and signed copies of the Conflict of Interest Policy, and also reviewed the Code of Ethics and Access to Public Records policies. They also reviewed [New York State Open Meeting Law](#), and [Public Officer Law 18](#)

Motion to approve revisions as presented to the Library's Bylaws and Financial Management Policy (Dietz/Bynoe) 5-0.

Motion to adjourn the reorganization meeting made at 6:45 PM (Dietz/Bynoe) 5-0.

 8/20/25  
Lisa Kropp, note taker

 8/20/25  
Courtney Bynoe, Board Secretary