



## Board of Trustees Meeting Minutes: July 17, 2023

### **Present:**

Jane Dietz, President  
Gabrielle Giacomazzo, Vice-President  
Kenneth St. John, Secretary  
Courtney Bynoe, Trustee  
Lisa Kropp, Library Director  
Caitlin Sempowich, Assistant Director

Trustee Lori-Ann Novello was absent with notice.

Board President Jane Dietz called the meeting to order at 7:21 PM.

Motion to adopt the agenda (Giacomazzo /Bynoe) 4-0.

Motion to adopt the prior meeting minutes (Bynoe/ Giacomazzo) 4-0.

There was no public expression.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Bynoe/Giacomazzo) 4-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Motion to enter into executive session at 7:27 pm for matters regarding the appointment of a particular corporation (St. John/Giacomazzo) 4-0.

The Board exited executive session at 7:51 pm (St. John/Giacomazzo) 4-0 and resumed the public session portion of the meeting.

### **Budget and Finance Committee:**

Motion to move \$600,000 from General Fund into Capital Projects Fund (Giacomazzo/St. John) 4-0.

Motion to commit \$50,000 in General Fund to "new technology committed funds" (St. John/Bynoe) 4-0.

Motion to close Ridgewood Savings Bank checking account and move balance to the FNBLI money market account as "employee benefit committed funds" (St. John/Bynoe) 4-0.

Motion to close Ridgewood Savings Bank savings account and move balance into three TD Bank CD accounts (St. John/Bynoe) 4-0.

Motion to approve payments made on 9/21/22 (courtyard furniture) and 11/30/22 (YA charging kiosk) in the amounts of \$2,934.60 and \$5,140 from "equipment and furniture committed funds" in the 22-23 fiscal year. (Bynoe/St. John) 4-0.

Motion to approve payment of coffee station cabinet and lobby book cases on 7/12/23 in the amount of \$6,530.50 out of "equipment and furniture committed funds" in the 22-23 fiscal year (Giacomazzo/St. John) 4-0.

**Infrastructure Committee:**

Motion to approve installation of fire alarm equipment and an interior fire alarm system at the Annex by Fire and Security Solutions, Inc. at a cost not to exceed \$19,750 (Giacomazzo/St. John) 4-0.

Motion to approve installation of a security system at the Annex by Fire and Security Solutions, Inc. at a cost not to exceed \$8,900 (Giacomazzo/Bynoe) 4-0

**Personnel Committee:**

Motion to accept the resignations of part-time Library Assistant T. Bethea and part-time guard J. Frishkorn (St. John/Giacomazzo) 4-0.

**Policy Committee:** no report.

**Strategic Planning Committee:** Director Kropp is working on the draft 2023-26 strategic plan to share with staff before presenting it to the Board at the August 21, 2023 meeting for discussion and approval.

Motion to enter into executive session at 8:10 pm for matters regarding the appointment of a particular corporation (Giacomazzo/St. John) 4-0.

The Board exited executive session at 8:32 pm (Bynoe/St. John) 4-0 and resumed the public session portion of the meeting.

**Unfinished Business:**

A donation from resident Gae Lozito to be made at the August 21, 2023 board meeting in memory of her mother to establish a reading garden and early learning area in the Annex backyard

**New Business:**

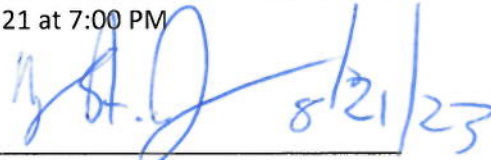
Patron J. Ullrich has completed his 20 hours of community service.

President Dietz suggested looking at a NYS Public Library Construction Aid grant for the purpose of installing a full building generator in the 2024 grant cycle.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 9:04 pm (St. John/Giacomazzo) 4-0. Next meeting: Monday, August 21 at 7:00 PM

  
8/21/23

Lisa Kropp, note taker

  
8/21/23

Kenneth St. John, Board Secretary