

**APPROVED MINUTES**  
**Lindenhurst Memorial Library Board of Trustees**

The annual reorganization meeting of the Board of Trustees of the Lindenhurst Memorial Library was held on Wednesday, July 7, 2021 at 6:30 pm at the Rainbow Senior Center, due to construction taking place at the Library building. Present were Jane Dietz, Lori-Ann Novello, Kenneth St. John, and Gabrielle Giacomazzo. Also present were Library Director Lisa Kropp, and Business Office Principal Account Clerk Melissa Negrin. Board member Annette DeLuca was absent with notice.

The meeting was called to order by Ms. Dietz at 6:36 pm.

Melissa Negrin administered the oath of office to Library Director Lisa Kropp and to Trustee Lori-Ann Novello for the start of her new five year term of office.

Ms. Dietz was nominated by Mr. St. John for President, seconded by Ms. Giacomazzo. Mrs. Dietz was elected President by a vote of 4-0.

Ms. Giacomazzo was nominated by Mr. St. John for Vice-President, seconded by Ms. Dietz. Ms. Giacomazzo was elected Vice-President by a vote of 4-0.

Mr. St. John was nominated by Ms. Giacomazzo for Secretary, seconded by Ms. Dietz. Mr. St. John was elected Secretary by a vote of 4-0.

Melissa Negrin administered the oath of office to Ms. Dietz, Ms. Giacomazzo, and Mr. St. John.

Ms. Dietz recommended that the following Board Committees remain as standing through September, when they will be revisited after the first phase of construction is complete:

Finance: Chair, Ms. DeLuca and Co-Chair, Mrs. Novello  
Infrastructure: Chair, Ms. Novello and Co-Chair, Ms. Dietz  
Personnel: Chair, Ms. Dietz and Co-Chair, Ms. DeLuca  
Policy: Chair, Mr. St. John and Co-Chair, Ms. Giacomazzo  
Strategic Review: Chair, Ms. Giacomazzo and Co-Chair, Mr. St. John

The Board approved the following appointments by a vote of 4-0 on a motion made by Mr. St. John, seconded by Ms. Novello:

Library Attorney – Kevin Seaman at an annual retainer of \$25,000  
Auditor – Baldessari & Coster at cost not to exceed \$10,600 per year  
Treasurer – Matthew Barnes at a fee of \$300 per month  
Custodian of Petty Cash (\$500) – Lisa Kropp  
Payroll Certification – Lisa Kropp  
Records Access Officer – Lisa Kropp  
Wire Transfers – Lisa Kropp

The Board designated the following banks as depositories by a vote of 4-0 on a motion made by Ms. Giacomazzo, seconded by Mr. St. John:

1. First National Bank of Long Island (FNBLI)
2. TD Bank

3. HSBC
4. Ridgewood Savings Bank
5. Capital One

The Board designated the following as official newspapers by a vote of 4-0 on a motion made by Mr. St. John, seconded by Ms. Novello:

1. Long Island Business News
2. Babylon Beacon
3. Newsday

Under new business, the Board discussed the bids received on June 28, 2021 for the solar project.

Motion made by Ms. Giacomazzo, seconded by Mr. St. John, to award the solar bid contract to PV Solar Construction project to Eldor Contracting Corporation at a price not to exceed \$167,481.

The reorganization meeting adjourned at 7:11 pm, on a motion by Mr. St. John, seconded by Ms. Giacomazzo by a 4-0 vote.

Next meeting: Tuesday, July 20 at 6:30 pm at the Rainbow Senior Center.

Lisa Kropp, Recorder

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Kenneth St. John, Secretary

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