

BOARD MEETING MINUTES
Monday, May 19, 2025, at 7:00 PM: Breslau Room

In attendance:

Jane Dietz, Board President

Courtney Bynoe, Secretary

Kathleen Busch, Trustee

Also in attendance: Lisa Kropp, Library Director, and Caitlin Sempowich, Assistant Director Head of Children's Services, Marisa Crowley

Absent with notice: Gabrielle Giacomazzo, Vice-President and Lori-Ann Novello, Trustee

- President Jane Dietz called the meeting to order at 7:04 PM
- Motion to adopt the agenda (Busch/Bynoe) 3-0.
- Motion to approve the prior meeting minutes (Bynoe/Busch) 3-0.
- There was no public expression.
- The Director shared correspondence with the Board, copies of which are in the original meeting packet.
- Motion to approve the Treasurer's Report: Receipts and Disbursements, Warrants, and Cash Flow (Busch/Bynoe) 3-0.
- The Director and Assistant Director gave their reports to the Board, copies of which are in the original meeting packet.
- Marisa Crowley, Head of the Children's Department, gave her report to the Board. The Board thanked her for organizing the Library of Things circulating collection as well as her work overseeing the children's department.
- Committee Reports
 - **Budget and Finance (CB, LN)**
 - ↔ Motion to transfer \$64,332.25 from the capital fund into the general checking account for lawyer fees related to building project arbitration, now finalized (Bynoe/Busch) 3-0.
 - **Infrastructure (LN, JD)**
 - **Personnel (JD, GG)**
 - ↔ Motion to approve the payroll of April 30 and May 14th for full and part-time employees (Bynoe/Busch) 3-0.

- Motion to accept the retirement of Sara Fiorenzo, full-time Library Program Development Assistant, effective July 30, 2025 (Bynoe/Busch) 3-0.
- Motion to accept the retirement of Peter Much, Librarian II, effective July 30, 2025 (Busch/Bynoe) 3-0.
- **Policy (GG, KB)**
 - ↔ Motion to approve revisions to the Museum Pass Policy (Busch/Bynoe) 3-0.
- There was no unfinished business to discuss.
- Motion to table the 2025-26 Board meeting dates until the June 16 meeting (Bynoe/Busch) 3-0.
- The reorganization and regular board meeting for July will be Monday, July 14 at 6:30 PM
- Motion to enter executive session at 7:35 PM to discuss a real estate matter and an employee leave of absence request (Busch/Bynoe) 3-0.
- Motion to exit executive session at 7:45PM (Bynoe/Busch) 3-0.
- Motion to approve an unpaid leave of absence for Custodial Worker II, Joe Santiago, from May 13-17, 2025 (Busch/Bynoe) 3-0.
- With no further business to discuss, the meeting was adjourned at 7:57 PM (Busch/Bynoe) 3-0.

NEXT MEETING: Monday, June 16 at 7:00 PM



Lisa Kropp, note-taker



Courtney Bynoe, Secretary