

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees Board Meeting
Monday, October 17, 2022 at 7:00 pm

Board Members Jane Dietz, Gabrielle Giacomazzo, Kenny St. John, Lori Novello, and Courtney Bynoe were present, as was Library Director Lisa Kropp and Head of Information Services and Community Engagement, Caitlin Sempowich.

Board President Jane Dietz called the meeting to order at 7:06 pm.

Motion to adopt the meeting agenda made by Ms. Giacomazzo, second by Ms. Novello. Motion carried. (5-0)

Motion to adopt the prior meeting minutes made by Ms. Bynoe, second by Mr. St. John. Motion carried. (5-0)

Ms. Kropp shared correspondence received with the Board, copies of which are attached to the original Board Meeting packet. There was no public expression.

Motion to adopt the Treasurer's Report, including receipts, disbursements, warrants and cash flow made by Ms. Giacomazzo, second by Ms. Novello. Motion carried. (5-0).

Director Kropp shared her report with the Board, including a building project update.

Committee Reports:

The Budget and Finance Committee discussed changing the date of the 2023 Library Budget and Trustee Election to April 11, from April 4 to accommodate the LUFSD spring holiday break. Agreed to make this change.

Infrastructure Committee discussed building project updates and payments.

Motion by Ms. Giacomazzo, second by Ms. Bynoe, to accept Payment Schedule A as attached for building project invoices for a total cost of \$391,856.83. Motion carried. (5-0)

The Personnel Committee discussed closing on Juneteenth in 2023, as it is now a federal and state holiday. The committee also discussed the need to hire additional part-time guards and clerks for building coverage.

Motion to approve closing for the Juneteenth holiday on Monday, June 19, 2023 made by Ms. Novello, second by Mr. St. John. Motion carried (5-0).

Motion to enter executive session at 7:30 pm to discuss CSEA contract negotiations made by Mr. St. John, second by Ms. Giacomazzo. Motion carried (5-0).

Motion to exit executive session at 7:53 pm made by Ms. Bynoe, second by Mr. St. John. Motion carried (5-0).

The Policy Committee met to discuss possibly amending the resolution calling for all new employees hired after January 1, 2022 to present proof of a COVID-19 vaccine. The discussion was tabled pending feedback from other library zones to discuss at a future board meeting.

Under new business, the Board discussed the SCLS draft budget and trustee election nominations.

Ms. Kropp asked that the Board revise the procedure of not starting a part-time employee until they are approved by the Board, allowing for staff to start in-between board meetings to allow flexibility with the needs of the library schedule. Full-time employees would still be board approved prior to their start date.

The Board discussed the upcoming ribbon cutting, scheduled for Saturday, October 22 at 2:00 pm.

Motion to adjourn at 8:49 pm made by Mr. St. John, second by Ms. Giacomazzo. Motion carried. (5-0).

Future Board meeting date: Saturday, November 19, 2022 at 9:00 am.

Lisa Kropp



Recorder of Minutes

Kenneth St. John



Board Secretary